



Australasian Society for Breast Disease

Dedicated to promoting knowledge in the areas of prevention, diagnosis and management of breast disease.

ACN 078 271 324

Minutes of the Annual General Meeting of the Australasian Society for Breast Disease held on Saturday 24 September 2005 at the Surfers Paradise Marriott Resort, Gold Coast

The meeting opened at 7.35am.

1. Present: Warwick Lee (Chair), Geoffrey Beadle (Treasurer) and members as per attached list

Apologies: Carolyn Cho, Lisa Erzetich, Barry Fryar, Peter Thomas, Helen Zorbas

Proxies: Sybil Kellner to Geoffrey Beadle

2. Minutes from previous meeting

Minutes from the previous Annual General Meeting, held on Friday 12 November 2004 at the Sydney Convention & Exhibition Centre, were tabled. The acceptance of the minutes as a true record of that meeting was moved by Margaret Pooley and seconded by Michael Izard. The motion was carried.

3. Business arising from minutes of previous meeting

2006 Workshop

Warwick Lee discussed how, at the 2003 Annual General Meeting, members decided for a smaller meeting / workshop to be held in 2006. He reported that Margaret Pooley and Solei Gibbs had visited Palm Cove in May this year to choose a venue and had drafted a program outline with co-conveners Daniel de Viana and Susan Fraser. Planning was subsequently put on hold due to lack of sponsorship prospects. However, some companies had recently shown interest and the workshop may yet go ahead. The Executive Committee will hold a teleconference meeting in November to make a final decision about the matter.

Non-medical membership of Executive Committee

A suggestion of co-opting non-medical members to the Executive Committee was made at the 2004 Annual General Meeting. Warwick Lee invited attending members to comment. As there were no comments the matter was deferred to the Executive Committee's next meeting.

4. Reports

President's report

Warwick Lee said that since the 2004 Annual General Meeting, the Executive Committee had held four meetings via teleconference and one face to face meeting (22 September 2005). The 2005 Scientific Meeting conveners held additional teleconferences. Warwick thanked the Committee

members for their participation during the year. He also thanked Solei Gibbs for her work as the Executive Officer.

Warwick reported that, at present, the Society had 217 financial members, with the largest group being surgeons (94), followed by pathologists (31) and radiologists (31).

Treasurer's report

Geoffrey Beadle reported that the Society's account on 31 December 2004 showed a positive balance of \$110,183.

The operating profit for the year 2004 was \$1,745, due to no Scientific Meeting being held that year. However, for the first time, the Society gained a profit in a non Meeting year. This occurred as a result of the favourable exchange rate against the US dollar (for *The Breast* Subscription).

Income during the 2004 year was received from membership fees and bank interest on term deposit.

The Society's financial year runs from 1 January to 31 December and selected pages of the Auditor's Report have been provided. The full Report is available from the Executive Officer, should any member wish to see it. As the Annual General Meeting is held in the second half of the calendar year, an interim profit and loss statement / balance sheet to 31 August 2005 is presented with this Treasurer's report.

On 31 August 2005, the Society's net assets stood at \$374,902, including an operating profit of \$261,248.60. These figures are due to two factors:

- 1) Most members have paid their membership fees for the year 2005-2006 but the Society is yet to receive an invoice for *The Breast* subscription. Depending on the value of the Australian dollar against the US dollar on the date of payment, the invoice for the journal is expected to be around \$33,000. At this stage, the Society has not been informed of any potential increase in the subscription rate. Should there be an increase the membership fees for 2006-2007 will need to be reviewed.
- 2) A larger proportion of the profit represents income from Meeting registration fees, sponsorship and the trade exhibition, whilst much of the Meeting expenditure is yet to be paid. However, the Meeting is expected to produce a profit. Members should note that it is important for the scientific meetings to produce a profit as, except for 2004, the Society runs at a loss during the non-meeting years.

Geoff announced that this had been his last year as the Society's Secretary / Treasurer. He thanked the Executive Committee members for the opportunity and commented on how pleased he was to have worked with two special Presidents during this time. Warwick Lee thanked Geoff for his work as Treasurer / Secretary.

The Treasurer's report's acceptance was moved by Jennet Harvey and seconded by Jack Jellins. The motion was carried.

Auditor's report and appointment

The Auditor's report acceptance and the re-appointment of Campbell Griffin & Co as the Society's Auditors were moved by Jack Jellins and seconded by Jennet Harvey.

5. Items of business

2005 Scientific Meeting

Warwick Lee said that the 2005 Scientific Meeting was the largest to date for the Society, with over 400 delegates and more people still registering. The composition of delegates was a good example of the Society's multidisciplinary nature. At approximate figures, the largest groups represented were radiologists (79), surgeons (67), radiographers / sonographers (51) breast care nurses (38), breast physicians (27), 'medical officers' / GPs (20), pathologists (16), medical oncologists (13) and radiation oncologists (10).

Warwick also reported that the trade exhibition was cut back this year to allow for more available space, and that more than 50 women were expected to the second consumer workshop held adjunct to a Scientific Meeting.

Warwick thanked the co-conveners, Geoffrey Beadle, Jennet Harvey and James Kollias, who worked with him for a successful Meeting. He also thanked Nehmat Houssami and Michael Izard in relation to their work with submitted abstracts.

Future Scientific Meetings

Warwick Lee said that the Society's Sixth Scientific Meeting will be held in September 2007. He reported on discussions relating to the potential need for a larger venue to allow the Meeting grow. Delegates' opinions on this matter have also been invited via the Meeting evaluation form. Anecdotally, delegates and trade representatives have made positive comments about the Surfers Paradise Marriott Resort as venue. Warwick invited input from attending members: David Clark said that the Scientific Meeting was the right size at present and was held at the right place and at the right time. Solei Gibbs said that only about a quarter of the 2005 Meeting delegates were Society's members and that the Meeting numbers would not have been much higher than in 2003 if there had not been such an unusually high number of mammographers / sonographers attending. She also said that moving to a larger venue would pose financial risks to the Society. Warwick commented that, apart from being in a good location, the Marriott also offered many positive features to the Society due to the long term association. It was agreed that the matter would be addressed by the Executive Committee.

6. Election of Executive membership

Warwick Lee listed the current Executive Committee composition since the 2004 Annual General Meeting as:

- Warwick Lee (Radiologist), President
- Geoffrey Beadle (Medical Oncologist), Secretary/Treasurer
- Marie-Frances Burke (Radiation Oncologist)
- Jennet Harvey (Pathologist)
- Nehmat Houssami (Breast Physician)
- Michael Izard (Radiation Oncologist)
- James Kollias (Surgeon)
- Mary Rickard (Radiologist)

The co-opted members during the year were Natacha Borecky, Jack Jellins, Veronica Macaulay-Cross (Breast Cancer Network Representative), Lynne Mann, Margaret Pooley, Wendy Raymond and Robin Stuart-Harris.

Warwick explained that the Society's Articles of Association state that the number of full Executive Committee members is eight and that three long serving members were stepping down at this Annual General Meeting – Geoffrey Beadle, Michael Izard and Mary Rickard. All three will remain on the Executive Committee as co-opted members. Warwick also said that he was stepping down from his role as President. As there had been no other nominations, he was pleased to announce the nominations and acceptances received for full membership of the Executive Committee as follows:

- Jennet Harvey (Pathologist), President
- Marie-Frances Burke (Radiation Oncologist), Secretary/Treasurer
- Nehmat Houssami (Breast Physician)
- James Kollias (Surgeon)
- Warwick Lee (Radiologist)
- Lynne Mann (Surgeon)
- Wendy Raymond (Pathologist)
- Robin Stuart-Harris (Medical Oncologist)

Warwick also reported that Jack Jellins was stepping down from the Executive Committee altogether and thanked him for being a major driving force for the establishment of the Society and its ongoing development. However, Jack will continue to be closely involved with the Society's operations through the soon to be formed 'Futures Committee', a suggestion he had put forward to the Executive Committee to ensure the long-term survival and development of the Society.

7. Other Business

The Breast Editorial Board

Warwick Lee discussed how Nehmat Houssami had been the Society's representative on the Editorial Board of *The Breast* journal, but was recently promoted to Specialty Editor. He congratulated Nehmat on the promotion and said that this was a significant achievement for a non radiologist and demonstrates the high quality of Nehmat's work. Warwick announced that the Executive Committee had chosen Jennet Harvey as the Society's new representative on the Editorial Board of *The Breast*.

8. Next Annual General Meeting date

The next Annual General Meeting date and venue remain to be decided but Warwick Lee said he hoped the Meeting would be held at Palm Cove, north Queensland in early July 2006.

9. Close of meeting

Jennet Harvey thanked Warwick Lee for his tremendous and wise leadership of the Society for the past two years and his work towards a successful Scientific Meeting.

The meeting closed at 8.10am.

**Attendance record for the Australasian Society for Breast Disease
Annual General Meeting held on 24 September 2005**

Thomas P Banting
Geoffrey Beadle
Natacha Borecky
Meagan Brennan
Neil Bright
Marie-Frances Burke
David Clark
Patrick Cregan
Daniel DeViana
Michael Eaton
Susan Fraser
Catherine Galbraith
Laurence Gluch
Pat Godbolt
Peter Graham
Robert Harris
Jennet Harvey
Stephen Hayes
Nehmat Houssami
Michael Iazard
Jack Jellins
James Kollias
Warwick Lee
Elina Mackey
Lynne Mann
Iain Miller
Michael Moreny
David Oliver
Margaret Pooley
Wendy Raymond
Mary Rickard
Elizabeth Stewart
Owen Ung
Wendy Vincent
David Walsh
Heidi Wong

Minutes: Solei Gibbs, Executive Officer