



# Australasian Society for Breast Disease

*Dedicated to promoting knowledge in the areas of prevention, diagnosis and management of breast disease.*

ACN 078 271 324

## **Minutes of the Annual General Meeting of the Australasian Society for Breast Disease held on Friday 19 September 2008 at the Sydney Convention and Exhibition Centre**

The meeting opened at 5.40pm.

1. **Present:** Robin Stuart-Harris (Chair), Marie-Frances Burke (Treasurer) and members as per list (page 4)

**Apologies:** Carolyn Cho, Des Collins, Barry Fryar, Tony Green, Helen Hankey, Michael Izard, Michael Moreny, Daniel de Viana

**Proxies:** Michael Izard to Robin Stuart-Harris (Marie Burke); Barry Fryar to Marie Burke (Daniel de Viana); Helen Hankey to Neill Kling; (Nehmat Houssami); Des Collins to Chair of Meeting; Michael Moreny to Chair of Meeting (Treasurer)

### **2. Minutes from the last Annual General Meeting**

Robin Stuart-Harris tabled the minutes from the previous Annual General Meeting, held on 29 September 2007 at the Surfers Paradise Marriott Resort, Gold Coast. Acceptance of the minutes as a true record of that meeting was moved by Warwick Lee and seconded by Marie-Frances Burke. The motion was carried.

### **3. Business arising from the minutes**

#### ***Sixth Scientific Meeting***

Robin Stuart-Harris reported that the Society's Sixth Scientific Meeting was held at the Surfers Paradise Marriott Resort in September 2007, with 350 delegates attending. The Meeting had three overseas and two local keynote speakers and, apart from plenary sessions, included four workshops.

#### ***The Breast Journal and Breast Diseases: A Yearbook Quarterly***

Robin Stuart-Harris said that, in addition to *The Breast* which is automatically part of membership, members have the option of subscribing to *The Breast Journal* and *Breast Diseases: A Yearbook Quarterly* at a discounted rate. However, due to issues with publishers members will need to subscribe directly and not via ASBD Secretariat. Solei Gibbs said that as the Society's membership year runs from July-June but the publishers strictly follow a calendar year, it had become too difficult to manage subscriptions via the Society. Ms Gibbs said that members had been distributed information on direct subscription but were welcome to contact her for details.

#### ***Strategic planning***

Robin Stuart-Harris said that, as reported at the 2007 Annual General Meeting, the Executive Committee held a Strategic Planning Meeting in July 2007. At the time, it was decided that it was important for the Executive to meet face to face each year, for planning purposes. In 2008, this occurred on 18 September.

### ***Change to wording of Object 2 in the Memorandum and Articles of Association***

Robin Stuart-Harris said that one of the matters that emerged from the Strategic Planning Meeting was the need to slightly adjust the wording of one of the Society's Objects in the Articles. In 2007, members had agreed to change "to promote and develop research, as well as to encourage generation of scientific publications related to the purposes of the Society" to "to promote and encourage scientific research and publications related to the purposes of the Society". The necessary steps were subsequently taken to amend the Object.

### ***2008 Surgical Workshop***

Robin Stuart-Harris said he was pleased to report that the Surgical Workshop held in Sydney in June this year was very successful. The keynote speaker, Mike Dixon was highly popular and 162 delegates attended the Workshop, including a sizeable number of New Zealand surgeons.

### ***Website re-development***

Robin Stuart-Harris reported that Natacha Borecky and Warwick Lee evaluated the ASBD website and came up with a number of proposals. A new website will soon be developed, starting with simple options.

### ***Membership recruitment***

Robin Stuart-Harris reported that a membership sub-committee held a meeting in early 2008. Subsequently, brief promotional articles were sent to the MOGA and RANZCR newsletters. However, there has been a minimal response to these. It is evident that not all disciplines are well represented in the membership. The small number of medical and radiation oncologists is concerning. The Executive are now planning to target trainees in these disciplines in the future. On a positive note, some 13 surgeons joined the Society as an immediate result of the Surgical Workshop.

## **4. Reports**

### ***President's report***

Robin Stuart-Harris reported that since the 2007 Annual General Meeting, the Executive Committee held four meetings via teleconference. During the year, various subcommittees (2008 Surgical Workshop, 2009 Scientific Meeting, website, member recruitment) also met via teleconferencing. Currently, the Society has 225 financial members, compared to 214 at 2007 Annual General Meeting, with more than half being surgeons.

### ***Treasurer's report***

Marie Burke reported that the Society's account on 31 December 2007 showed a positive balance of \$251,993. In 2007, the Society had an operating profit of \$89,855, mainly due to the Sixth Scientific Meeting being held that year. Other income was derived from membership fees and bank interest on term deposit. Dr Burke said that selected pages of the Auditor's Report were available to Meeting attendees. The full Report is available from Solei Gibbs, should any member wish to see it.

Dr Burke said that the Society's financial year runs from 1 January to 31 December and presented an interim profit and loss statement / balance. She reported that on 31 August 2008, the Society's net assets stood at \$326,976, including an operating profit of \$49,566. She said that the figures were largely due to:

- 1) Most members having paid their membership fees for the year 2008-2009 whilst the Society is yet to receive an invoice for the subscriptions to *The Breast* (approximately \$34,000);
- 2) An overall profit of around \$8,000 derived from the Surgical Workshop held in June 2008.

Dr Burke thanked Solei Gibbs for her work.



Acceptance of the Treasurer's report's was moved by Wendy Raymond and seconded by Richard Lee. The motion was carried.

### ***Auditor's report and appointment***

The Auditor's report's acceptance was moved by Warwick Lee and seconded by Richard Lee. The appointment of Griffin Carr as the Society's Auditors was moved by Warwick Lee and seconded by Richard Lee.

## **5. Items of business**

### ***2009 Scientific Meeting***

Robin Stuart-Harris reported that the co-convenors for the Meeting had program planning well under way. He said that Solei Gibbs had organised for announcement fliers to be distributed to Leura Conference delegates in their satchels and further promotion would follow. Professor Stuart-Harris said that keynote speakers were confirmed as: Fiona Gilbert, Radiologist (Scotland); Daniel Hayes, Medical Oncologist (United States); Kelly Hunt, Surgeon (United States); Jean Simpson, Pathologist (United States).

### ***2011 Scientific Meeting venue***

Robin Stuart-Harris and Solei Gibbs discussed that, with the more stringent industry code, sponsoring pharmaceutical companies are increasingly particular about the type of venues where medical meetings are held (eg. golf resorts and casinos being unsuitable venues). The Society's members were surveyed about a suitable venue for the 2011 Scientific Meeting. Only a small number of members responded. Solei Gibbs said that the Cairns Convention Centre had more positive attributes than the Gold Coast Convention Centre. Susan Fraser said that the Cairns Convention Centre would be a very good venue for the Meeting, with good accommodation options. Wendy Raymond said that whilst acceptable for one year, Cairns should not be a permanent venue for the Scientific Meetings.

## **6. Election of Executive membership**

Robin Stuart-Harris listed the current Directors since the 2007 Annual General Meeting as Robin Stuart-Harris (President), Marie-Frances Burke (Secretary/Treasurer), Natacha Borecky, Jennet Harvey, Nehmat Houssami, James Kollias, Warwick Lee, Lynne Mann and Wendy Raymond. Co-opted members for the year have been Daniel de Viana, Roslyn Drummond, Susan Fraser, Michael Friedlander, Kerry McMahon and Belinda Scott.

Robin Stuart-Harris said that the Society's Articles of Association state that the number of full Executive Committee members is nine. The three longest serving members are due to step down: Nehmat Houssami, Warwick Lee and Jennet Harvey. Nehmat Houssami and Warwick Lee have nominated for re-election. Daniel de Viana is up for election to the Executive.

Robin Stuart-Harris announced the following composition for election to the Executive Committee for the coming year:

- Robin Stuart-Harris (Medical Oncologist), President
- Marie-Frances Burke (Radiation Oncologist), Secretary/Treasurer
- Nehmat Houssami (Breast Physician & Medical Epidemiologist)
- James Kollias (Surgeon)
- Warwick Lee (Radiologist)
- Lynne Mann (Surgeon)
- Wendy Raymond (Pathologist)
- Daniel de Viana (Surgeon)

As there were no comments from members, the Executive Committee was duly elected.



Robin Stuart-Harris reported that the following members will remain co-opted to the Executive Committee: Jennet Harvey (Pathologist), Roslyn Drummond (Radiation Oncologist), Susan Fraser (Breast Physician), Michael Friedlander (Medical Oncologist) Kerry McMahon (Radiologist), and Belinda Scott (Surgeon). He also said that Dr Julie Leeds, a consumer, will be newly co-opted to the Committee as the Breast Cancer Network Australia representative.

#### **7. Other Business**

Robin Stuart-Harris said that the Executive Committee had discussed the possibility of holding a joint meeting with the Auckland based study group in New Zealand in 2010. Attending members were generally supportive of the idea and Andrew Spillane suggested Queenstown as the optimum venue. The Executive Committee will discuss the details of the educational activity further.

#### **8. Next Annual General Meeting date**

Saturday 3 October 2009 at 7.30am at the Surfers Paradise Marriott Resort.

#### **9. Close of meeting**

Robin Stuart-Harris thanked the Executive Committee members and Solei Gibbs for their work during the year.

The meeting closed at 6.10pm.

#### **Attendance record for the Australasian Society for Breast Disease Annual General Meeting held on 19 September 2008**

##### *Members:*

Michael Bilous  
Natacha Borecky  
Meagan Brennan  
Marie-Frances Burke  
Ian Burton  
Ian D Campbell  
Kevin Daynes  
John Emanuel  
Susan Fraser  
Julie Hassard  
Nehmat Houssami  
Jack Jellins  
Bronwyn Kennedy  
Suellyn Kennedy  
James Kollias  
Richard Lee  
Warwick Lee  
Jennifer O'Sullivan  
Wendy Raymond  
Belinda Scott  
Andrew Spillane  
Robin Stuart-Harris  
Owen Ung

*Observers:* Seok Ooi, Michelle Marven

*Minutes:* Solei Gibbs, Executive Officer





# Australasian Society for Breast Disease

*Dedicated to promoting knowledge in the areas of prevention, diagnosis and management of breast disease.*

ACN 078 271 324

## Notice of Annual General Meeting

**Friday 19 September 2008 at 5.45pm,  
Leura VI International Breast Cancer Conference,  
Bayside 102 Room,  
Sydney Convention and Exhibition Centre**

### AGENDA

- 1. Present/Apologies**
- 2. Minutes from the 2007 Annual General Meeting**
- 3. Business arising from the minutes**
  - Sixth Scientific Meeting
  - *The Breast Journal and Breast Diseases: A Yearbook Quarterly*
  - Strategic Planning Committee
  - 2008 Surgical Workshop
  - Change to wording of Object 2 in the Memorandum and Articles of Association
  - Website re-development
  - Membership recruitment
- 4. Reports**
  - President's report
  - Treasurer's report
  - Auditor's report and appointment
- 5. Items of business**
  - 2009 Scientific Meeting
  - 2011 Scientific Meeting venue
- 6. Election of Executive membership**
- 7. Other business**
- 8. Next Annual General Meeting date**
- 9. Close of meeting**



# Australasian Society for Breast Disease

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## August 2008 – Membership survey

Total respondents: 14 (6.3%)

Do you think the 2011 ASBD Scientific Meeting should be held at:

- A. Surfers Paradise Marriott Resort, regardless of potential sponsorship issues. 7
- B. Cairns Convention Centre. 7
- C. Other (non-resort) venue  
Hobart  
Brisbane Convention Centre  
Gold Coast

Name:

John Branson  
Ian Burton  
Des Collins  
Barry Fryar  
Tony Green  
Helen Hankey  
Stewrt Hart  
Mike Iazard  
Manish Jain  
Liz Kenny  
Janet Lengren  
Michael Moreny  
Simon Nazaretian  
Susan Taylor

# Australasian Society for Breast Disease

PO Box 1124

Coorparoo

QLD 4151

## Balance Sheet [Spreadsheet]

August 2008

3/09/2008  
9:44:12 AM

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August

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Assets	
NAB General Account	\$161,069.48
Term deposit	\$157,221.97
Prepayments	\$11,068.18
Total Assets	\$329,359.63
Liabilities	
Trade Creditors	\$2,500.00
Sundry Creditor (ATO)	\$3,399.00
GST Liabilities	
GST Collected	\$2,484.62
GST Paid	-\$5,999.89
Total GST Liabilities	-\$3,515.27
Total Liabilities	\$2,383.73
Net Assets	<u>\$326,975.90</u>
Equity	
Accumulated Funds	\$277,409.64
Operating Profit	\$49,566.26
Total Equity	<u>\$326,975.90</u>

# Australasian Society for Breast Disease

PO Box 1124

Coorparoo

QLD 4151

## Profit & Loss [With Year to Date]

### August 2008

3/09/2008

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	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
Membership	\$4,840.00	105.6%	\$48,326.56	24.1%
Interest Received	\$0.00	0.0%	\$7,283.57	3.6%
2008 Workshop	-\$258.43	(5.6%)	\$145,157.76	72.3%
Other Income	\$0.00	0.0%	\$71.54	0.0%
<b>Total Income</b>	<u>\$4,581.57</u>	<u>100.0%</u>	<u>\$200,839.43</u>	<u>100.0%</u>
<b>Expenses</b>				
Accountancy Fees	\$0.00	0.0%	\$2,800.00	1.4%
Conference	\$0.00	0.0%	\$5,448.00	2.7%
2008 Workshop	\$1,485.00	32.4%	\$123,555.62	61.5%
Stationery/Photocopying	\$0.00	0.0%	\$74.50	0.0%
Bank Charges	\$0.00	0.0%	\$754.83	0.4%
2008 Workshop	\$0.00	0.0%	\$2,051.12	1.0%
Postage	\$0.00	0.0%	\$330.05	0.2%
Consultancy	\$893.75	19.5%	\$11,275.00	5.6%
Telephone/Fax	\$284.69	6.2%	\$2,199.64	1.1%
Sundry	\$438.18	9.6%	\$2,104.91	1.0%
Membership cost	\$0.00	0.0%	\$352.00	0.2%
Internet	\$0.00	0.0%	\$327.50	0.2%
<b>Total Expenses</b>	<u>\$3,101.62</u>	<u>67.7%</u>	<u>\$151,273.17</u>	<u>75.3%</u>
<b>Net Profit/(Loss)</b>	<u>\$1,479.95</u>	<u>32.3%</u>	<u>\$49,566.26</u>	<u>24.7%</u>



## ***Financial Members***

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Mr David Neil Adamthwaite

Dr Deborah Anne Andrews

Dr Rodney Sydney Aroney

Miss Caroline Baker

Dr Christopher Peter Bambach

Dr Shramana Banerjee

Mr Leo Barnett

Mrs Linda Theresa Barrett

Dr Geoffrey Beadle

Dr Margaret Anne Beevors

Assoc Prof Ian Craig Bennett

✓ Assoc Prof Michael Bilous *M. Bilous*

Dr Judith Frances Bligh

Dr Melissa Bochner

✓ Dr Natacha Borecky *N. Borecky*

Assoc Prof John Boyages

Mr Conrad Brandt

Dr John Edward Branson

✓ Dr Meagan Brennan *M. Brennan*

Mr Neil Francis Bright

Dr Belinda Jane Brown

Dr John Buckingham

Dr Lynn Buglar

✓ Dr Marie-Frances Burke *M. Burke*

Mr Ian Denis Burton *I. Burton*

Mr Ian David Campbell *I. Campbell*

Assoc Prof Hugh Carmalt

Dr Michael WT Chao

Dr Deborah Cheung

Mr Peter Kien Yoon Chin

Dr Jacqueline Hope Chirgwin

Dr Carolyn Soo Lin Cho

Dr David Alexander Clark

Dr Ian William Clark

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Mr Robert Charles Claxton  
Assoc Prof John P Collins  
Mr Des Collins  
Dr Diane Cominos  
Dr Michael Condous  
Dr Melinda Jane Cook  
Dr Bridget Elizabeth Cooke  
Dr Christine E B Crane  
Dr Paul Crea  
Dr Lisa Janet Creighton  
Dr Margaret Cameron Cummings  
Dr Suzanne Danieletto  
Dr Kevin Daynes   
Dr Sami Dayoub  
Dr Daniel Paul de Viana  
Dr Angela Di Marco  
Mr Carl S Dowle  
Dr Roslyn Merle Drummond  
Dr Nita Judith Durham  
Dr Michael Eaton  
Dr Elisabeth Edstrom-Elder  
Dr Narine Lee Efe  
Dr Michael Egerton  
Dr Timothy Jerome Elston  
Mr John Emanuel   
Dr Lisa Erzetich  
Dr Jill Evans  
Mr Ross Ferguson  
Dr Peter Francis FitzPatrick  
Dr Sue Fox  
Dr Glenn Duval Francis  
✓ Dr Susan Elizabeth Fraser   
Dr James French  
Prof Michael Friedlander  
Dr Barry Gordon Fryar  
Dr Catherine Mary Galbraith

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Tuesday, 16 September 2008

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Dr Danielle Ghusn  
Assoc Prof Bruno Giuffre  
Dr Laurence Gluch  
Dr Patricia Alison Gomez  
Dr Peter Goodwin  
Mr David John Gordon-Thomson  
Dr Julienne Grace  
Dr Peter Henry Graham  
Dr Anthony J Green  
Dr Sharon Gaye Grimley  
Mr Geoffrey Hadwen  
Dr Saud Hamza  
Dr Helen Jean Hankey  
Dr Warren Hargreaves  
Mr Richard Harman  
Dr Robert Keith Harris  
Dr Stewart Alfred Hart  
Prof Jennet Marianne Harvey  
Dr Stephen Hayes  
Dr Cathy Heathwood  
Dr Prudence Ann Hill  
Dr Clive Edward J Hoffmann  
Dr Christopher Holland  
Mr Boon-Hung Hong  
Dr Nehmat Houssami   
Mr Vladimir Humeniuk  
Mr Anthony Hyett  
Prof David Maurice Ingram  
Dr Michael Anthony Iazard  
Dr Manish Jain  
Dr Norman Carl Janu  
Dr Jack Jellins   
Dr Jennifer Anne Johnston  
Dr Corinne Jones  
Dr Fran Jones  
Mr Wayne Owen Jones

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**Tuesday, 16 September 2008**

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Dr Shirley Cameron Jorgensen

Dr Helen Kay Joshua

Dr Sybil Verlie Kellner

Dr Bronwyn Clare Kennedy *Bellew*

Dr Suellyn Therese Kennedy *Stennay*

Dr Lizbeth Kenny

Dr John Michael King

Dr Rita Kirby

Mr Neill Kenneth Kling

Mr James Kollias ✓ *James Kollias*

Dr Sandra Krishnan

Dr Jason Lambley

Mr Graeme Douglas Langsford

Dr Bruce Ian Latham

Dr Richard Lee *R Lee*

Dr Warwick Lee *W Lee*

Dr Janet Adams Lengfen

Dr Craig Ronald Lewis

Dr Margaret Lim

Dr David Rex George Littlejohn

Dr Alistair Lochhead

Dr Joanne Jane Sayers Ludbrook

Mrs Beverlee Macdonell-Scott

Dr Elina Mackey

Dr Lynne Mann

Dr Alexander Robert Matthews

Dr Margo McKern

Mr William McLeay

Dr Kerry Elizabeth McMahon

Dr Sally Patricia Meade

Miss Philippa Mercer

Dr Ewan K A Millar

Mr Robert James Millar

Dr Geoffrey Alexander Miller

Mr Iain McNeil Miller

Mr Gregory J Mitchell

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Dr Gail Molland  
Dr Katrina Moore  
Dr Michael Harry Moreny  
Dr Joanna Louise Morgan  
Dr Christine Helen Mouat  
Dr Geoffrey Alan Mower  
Dr Anita Muljono  
Dr Suseela Muniandy  
Dr Maria Teresa Nano  
Dr Simon Peter Nazaretian  
Miss Suzanne Lesley Neil  
Dr Robert Alan North  
Miss Jane O'Brien  
Mr David John Oliver  
Dr Neil McKittrick Orr  
Dr Jennifer Clare O'Sullivan  
Dr Simon John Palfreeman  
Dr Janice Elizabeth Pattison  
Dr Letitia Peters  
Assoc Prof Jeanette Philips  
Dr Alan Porter  
Dr Timothy Porter  
Assoc Prof Michael Poulsen  
Dr Denise Anne Powell  
Dr Christopher Martin Pyke  
Ms Gail Raw  
Dr Wendy Ann Raymond  
Miss Katrina Read  
Dr Gregory Charles Rhodes  
Assoc Prof Mary Rickard  
Dr Louella Ritz  
Dr Carmen Aurora Rosu  
Dr Gillian Mary Rush  
Dr Joseph Rutovitz  
Dr Franko Sardelic  
Prof Christobel Mary Saunders



✓ Mrs Belinda Scott

*BH*

Dr Mary Self

Prof Jonathan William Serpell

Dr Aashit Shah

Dr Sabah Shibli

Dr Robert Simon

Dr Paula Sivyer

Mrs Jennifer Slattery

Ms Louise Smalley

Mr Trevor John Smith

Dr Kylie Louise Snook

Dr Patsy Soon

✓ Assoc Prof Andrew John Spillane

*AS*

Dr Gregory Francis Sterrett

Dr David William Stoney

Dr Kate Stringer

Prof Robin Charles Stuart-Harris

*RCH*

Prof Michael Sugrue

Ms Lyn Swinburne

*June Hamard + Michelle Marven*

Dr Laszlo Peter Szabo

Dr Esther Tan

Dr Anita Taylor

Dr Susan Ann Taylor

Mr Peter Raymond Thomas

Dr Judith Anne Tiver

Mr Etienne Truter

Dr Cyril, Jui-Lim Tsan

Dr Domenika Turkiewicz

Dr Jane Elizabeth Twin

Assoc Prof Owen Ung

*O Ung*

Dr Jane Margaret Vallentine

Dr Petar Vujovic

Miss Melanie Jane Walker

Mr David Walsh

Dr David John Walters

Dr Charon Western

Tuesday, 16 September 2008

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Mr Neil Robert Wetzig  
Dr James E T White  
Dr Ann Louise Whitehouse  
Dr Stephen Wilkinson  
Ms Lou Williamson  
Dr Angela Wong  
Dr Heidi S M Wong  
Dr Elizabeth Wylie  
Assoc Prof Phillip Geoffrey Yuile  
Dr Sophia Zadelis  
Dr Helen Zorbas  
**Total 225**



# Australasian Society for Breast Disease

*Dedicated to promoting knowledge in the areas of prevention, diagnosis and management of breast disease.*

**Australasian Society for Breast Disease Ltd**  
**ACN 078 271 324**

## **Treasurer's Report**

*I am pleased to report that the Society's account on 31 December 2007 showed a positive balance of \$251,993.*

*In 2007, the Society had an operating profit of \$89,855, mainly due to the Sixth Scientific Meeting being held that year. Other income was derived from membership fees and bank interest on term deposit.*

*The Society's financial year runs from 1 January to 31 December and selected pages of the Auditor's Report have been provided. The full Report is available from the Executive Officer, should any member wish to see it. As the Annual General Meeting is held in the second half of the calendar year, an interim profit and loss statement / balance sheet to 31 August 2008 is presented with this Treasurer's report.*

*On 31 August 2008, the Society's net assets stood at \$326,976, including an operating profit of \$49,566. These figures are largely due to the fact that:*

- 1) Most members have paid their membership fees for the year 2008-2009 but the Society is yet to receive an invoice for the subscriptions to The Breast (approximately \$34,000).*
- 2) An overall profit of around \$8,000 was derived from the Surgical Workshop held in June 2008 .*

**Marie-Frances Burke**  
**Treasurer**  
**16 September 2008**