



Australasian Society for Breast Disease

Dedicated to promoting knowledge in the areas of prevention, diagnosis and management of breast disease.

ACN 078 271 324

MINUTES of Annual General Meeting
Friday 11th October 2019
12.30pm Karrie Webb Room
RAVC Royal Pines Resort, Gold Coast QLD

MINUTES

Item	Action/Who
1 Attendance	
See list at the end of these minutes.	
2 Minutes from the 2018 AGM	
Yvonne Zissiadis moved that the minutes from the last meeting be accepted. This was seconded by Minjae Lah.	
3 Business Arising	
President Elisabeth Elder welcomed everyone to the meeting and commented on the high level of attendance for this 2019 AGM. Stand-alone courses run by ASBD in 2019 were very successful. The Applied Ultrasound for Clinicians course was held in March alongside a newly developed Communication course. The Communication course was also held as a preconference workshop at this conference and was full subscribed.	
4.1 President's Report	
Presented by President – A/Prof Elisabeth Elder The annual strategic planning day was held in Sydney in February 2019. One of the propositions arising from discussions at the meeting was to include breast care nurses and allied health professionals as full members in ASBD and have representation in the executive committee. This change was proposed in recognition of the significant contribution breast care nurses bring to the overall care of patients with breast cancer and other breast disease and to reflect the true multidisciplinary nature of ASBD. ASBD is the only society in Australia and New Zealand that brings together health professionals from all aspects of breast disease, from screening to follow-up and research, with the mission of offering high quality education and collaboration. After some discussion, the executives decided not to proceed with formal membership in Senology International Society (SIS), largely because of the high annual fees associated with such membership and the somewhat unclear current structure of the society. We have also deferred the proposed bid to host the Senology International Society Breast Health Congress in 2022. However, ASBD will continue to observe the development of SIS and have representation at their next international meeting in 2020. Thanks to Dr Daniel De Viana and Prof Ian Bennet who led the ASBD course in Applied Ultrasound for Clinicians in Melbourne in March 2019. This year we also introduced a workshop in Communication led by Professor Jane Turner in conjunction to the ultrasound course. Both workshops were very well received, and the executives would like to continue to provide these types of workshops. The membership has grown significantly this year – we currently have 381 members compared to 234 last year. A significant proportion of the new members are breast care nurses. We are pleased to welcome all new members to the society.	

MEMBERSHIP PLAN

Associate	153
Full	139
Premium	89
	381 (234 in 2018)

I would like to thank the organizing committee lead by Dr Minjae Lah for putting together an inspiring program for this year's ASBD Biennial Scientific Meeting (BSM). ASBD has commenced collaboration with the McGrath Foundation and BCNA and these organizations are holding events in close proximity to this year's ASBD BSM. A Roundtable Discussion on Breast Reconstruction practice in Australia was held the day before the conference. As in previous years, BreastSurgANZ has organised a level 2 oncoplastic workshop just prior to the ASBD ASM. We welcome all of these associated events.

Next year, ASBD will partner with Westmead Breast Cancer Institute and BreastSurgANZ in organizing the IX Leura International Breast Cancer Conference in the Blue Mountains, NSW, in October 2020 and I look forward to continuing the fruitful collaboration with other organizations involved in the management of breast disease.

4.2 Treasurer's Report

Presented by Treasurer – Dr Minjae Lah

It is my great pleasure to deliver 2019 Treasurer's report for the Australasian Society for Breast Disease (ASBD) at the AGM 2019. I hope everyone here is having a fantastic time in this gorgeous venue for the 12th Scientific Meeting. This is my second year delivering the Treasurer's report and I am delighted to report that the ASBD's financial position in 2019 is favourable. Last year, I reported to you of the progressive changes the ASBD made in the recent years to its financial record keeping and building a professional reporting structure to bring more transparency to the finances of the ASBD. In 2018 and 2019, these changes have continued to be implemented by the ASBD Executives through the Strategic Planning meetings.

As you just heard from Elisabeth on her President Report, our Society continues to grow in its membership and reputation nationally and internationally, especially through our scientific meetings. ASBD aims to be an appreciable and rewarding society for all clinical professionals who work in the field of Breast Disease. Delivering successful conferences to the fruition, a strong financial position for the Society is mandatory.

I now report the ASBD financial statements of the financial year, 1 July 2018 to 30 June 2019.

FINANCIAL STATEMENTS

(audited by McFillin Audit Services, Qld)

For the year ended 30 June 2019, ASBD has made an overall profit. Surplus for the year was \$6,019.30. This is the fourth consecutive year that ASBD has achieved net profit with the last year's profit of near \$34,000.

Expenses

The biggest expense item for ASBD is the management of the annual conference. The annual conference is ASBD's principal activity with a budget over \$400,000 reported this year.

As the conference falls usually in the first or second quarter of the financial year, we tend to have expenses related to the conference at the end of one year and income related to the conference at

the beginning of the next. Therefore, a substantial proportion of the total expenses of \$164,587 is relating to the cost incurred for the 2019 Conference whereas the full cost of this year's conference is yet to be realised as part of the next year's finance reporting.

Corresponding expense items are listed from the 2017 financial year report for comparison.

	2019 \$	2018 \$
<i>Other Expenses</i>		
Advertising	410.00	-
Administration expenses	-	5,672.19
Computer expense	1,785.60	
Conference and Seminar expenses	51,359.27	272,815.62
Consultant's fees	57,553.16	90,412.57
Depreciation	717.60	
Insurances	2,645.46	2,445.45
Interest Paid	-	258.00
Legal expenses	-	955.00
Meeting expenses	302.28	5,773.65
Membership Cost – Society Journal	24,372.51	29,770.79
Postage	520.76	132.65
Printing and Stationery	544.19	224.14
Sundry expenses	485.84	2,197.15
Telephone and Internet	2,073.91	1,553.18
Graphic Design – Admin	955.00	1,475.00
Donations	-	-
Subscriptions - Admin	118.18	-
Travel & Accommodation	8,966.38	19,466.18
Training Expense	9,525.66	-
Uncollectable GST Refund - NZ	-	28,438.46
Website Expenses	2,251.78	3,892.82
	<u>164,587.58</u>	<u>465,482.85</u>

	2019	2018
TOTAL EXPENSES	\$164,587.58	\$465,482.85

Revenue

The membership fees and conference income constituted most of revenue for ASBD for this year. Bank interest generated extra \$647.85.

	2019 \$	2018 \$
<i>Revenue</i>		
Conference Income	103,502.55	444,706.22
Membership Fees	53,651.65	63,805.45
Courses	21,830.20	-
	<u>178,984.40</u>	<u>508,511.67</u>
<i>Other revenue</i>		
Interest	647.85	758.74
Other revenue	-	-
	<u>647.85</u>	<u>758.74</u>
Revenue	<u>179,632.25</u>	<u>509,270.41</u>

	2019	2018
TOTAL REVENUE	\$179,632.25	\$509,270.41
SURPLUS FOR THE YEAR	\$6,019.30	\$34,387.30

ASBD STATEMENT OF FINANCIAL PERFORMANCE

Balance sheet for the year ended 30 June 2019

	2019
Current Assets (cash and cash equivalents)	\$373,016.99
Non-current assets	\$1,792.85
Liabilities (Trade and other payables)	\$4,326.50
Liabilities – other (Conference/membership in Advance)	\$51,135.00
Net Assets	\$319,348.34
Total Equity – retained surpluses	\$319,348.34

This is the ASBD financial report for the financial year, 1 July 2018 to 30 June 2019.

5 Election of new Directors

Dr Reena Ramsaroop, pathologist resigned and nominated Dr Gavin Harris, pathologist from New Zealand, to replace her. Gavin was elected into the position of director.

The new executive is:

Name	Discipline	
A/Prof Elisabeth Elder - PRESIDENT	Surgeon	
Dr Yvonne Zissiadis - VICE PRESIDENT	Radiation Oncologist	
Dr Cath Shannon - SECRETARY	Medical Oncologist	
Dr Minjae Lah - TREASURER	Radiation Oncologist	
Dr Jennifer O'Sullivan	Breast Physician	
A/Prof Nirmala Pathmanathan	Pathologist	
Dr Peter Chin	Surgeon	
Dr Nicholas Repin	Radiologist	
Dr Patty Connor	Radiologist	
Dr Gavin Harris	Pathologist	Commenced 11 Oct 2019

6 Items of Business

Proposed Changes to Constitution

1 Removal of the Associate level of membership

2 Changes to the definition of a full member to include Allied Health. Allied health will have the same privileges as a full member including to vote at General Meetings and Annual General Meetings.

Full member:

- Any individual person who is a qualified practising medical practitioner registered on any national medical board who may in the opinion of the Board promote or advance industry and assist the Company in relation to the Objectives;
- Any individual person who was a qualified medical practitioner registered on any national board but who no longer practises and who may, in the opinion of the Board, promote or advance industry and assist the Company in relation to the Objectives;
- Any individual person who is an Allied Health Professional; or
- Any entity, partnership or body corporate who employs Allied Health Professionals.

3 Changes to the composition of the board to include an allied health professional:

12.1 Composition

(1) The Board will have a maximum of eleven (11) positions, comprised as follows:

(a) ten (10) Directors; and

(b) one (1) other Director who must be an Allied Health Professional.

(2) The Company, from time to time, may by Ordinary Resolution passed at a General Meeting, increase or reduce the number of maximum Directors.

The changes were introduced to the members and discussed by Kerry Eyles after previous consultation with a lawyer. Yvonne Zissiadis proposed that we accept the changes to the Constitution as listed here. The membership voted unanimously to accept the changes.

New ASBD Training Courses

Dr Terry Mamounas is discussing his art at the dinner tonight and is providing some prints for raffle. ASBD has decided to use the proceeds from the raffle to develop a new training course. Possible topics for new courses were discussed.

New course suggestions:

- Lymphoedema (with the help of the Macquarie Uni group)
- Pathology for non-pathologists (similar to the workshop held at this conference)
- Risk assessment and genetic counselling
- Breast Surgery for radiologists, or radiology for breast surgeons
- Cross disciplinary 101 courses – our role is to inform different disciplines of the breast work done in each discipline.

Next AGM Date

The next AGM will be held at the Leura Meeting in October 2020.

Meeting Closed at 1.15pm

ASBD 2019 AGM Attendance

1	Brennan	Meagan
2	Chin	Peter
3	Connor	Patty
4	Elder	Elisabeth
5	Eyles	Kerry
6	Harris	Gavin
7	Lah	Minjae
8	Mackenzie	Penny
9	O'Sullivan	Jenny
10	Pathmanthan	Nirmala
11	Pfeiffer	Debbie
12	Ramsaroop	Reena
13	Repin	Nick
14	Shannon	Cath
15	Shearman	Christine
16	Zissiadis	Yvonne
17	Bartlett	Nita
18	Sham	Ash
19	Lamoury	Gillian
20	McMurtrie	Deborah
21	Freeman	Lea
22	Messer	Dave
23	Gounder	Vinay
24	Ramanarasiah	Tulasi
25	Young	Selena
26	Molland	Gail

27	Donaldson	Eric
28	Lewis	Kerrie
29	Laura	Sharron

Apologies

Susan Gerred

Bruno Giuffre

Roslyn Drummond

Colleen Zamprongo